

# The Mission to Seafarers

Caring for seafarers around the world



**Regional Director (Part-Time – 20 hours/week average), Mission to Seafarers Canada**

**Applications by email to [chair@missiontoseafarershalifax.ca](mailto:chair@missiontoseafarershalifax.ca)**

**The Mission to Seafarers, with international headquarters in London, UK, has grown to become one of the largest port-based welfare operators in the world, providing service in 200 ports, 365 days a year across 50 countries. In addition to charitable giving, the Mission ministry work to meet the spiritual needs of seafarers. As a church-based maritime welfare organization, the Mission activities are driven by faith and social responsibility.**

## **Who We Are**

The Mission to Seafarers Canada (MtSC) is a “federation” of all the independent Mission to Seafarers-affiliated centres in Canada. Located in Vancouver; Thunder Bay; Sarnia/Lake St. Clair; Windsor; Southern Ontario (consisting of Port Colborne, Hamilton, Toronto and Oshawa); Saint John and Halifax, with a new station coming online soon in St. John’s, NL, MtSC serves the Seafarers on ships both foreign and domestic who arrive in our ports.

Our original Constitution is based on our Five Strategic Pillars:

REGIONAL CORE AND COMMUNICATIONS AMONG LOCAL STATIONS  
PROFESSIONAL DEVELOPMENT  
PARTNERSHIPS  
PUBLIC RELATIONS  
FUND RAISING

While the first four pillars have created a much stronger union among the staff and volunteers at our Canadian stations, and have also created better relationships with our International Headquarters (IHQ) in England, Fund Raising is the one that now needs the most of our efforts and attentions.

The Covid-19 pandemic resulted in a significant loss of donations and fundraising ability. We are now in a position to create a national fundraising strategy, and this is of critical importance.

Our organization is both very old and very young: we have the benefit of the great experiences achieved in all regions of the world since 1856 (and indeed since 1837 when the first chaplain boarded a ship in Bristol Harbour), and we have experienced the enthusiasm and support of our colleagues in Canada over the past few

years as our organization has grown. This is an exciting and challenging time for the Mission to Seafarers Canada.

## **What We Need**

The Mission to Seafarers Canada is seeking a **part-time** Regional Director. This is a remote position based in Canada. Applicants must have the right to live and work in Canada.

## **Role Description**

**Organization:** The Mission to Seafarers Canada

**Role Title:** Regional Director

**Reports to:** Chair of the Board of Directors (“Chair”) and the Board of Directors (“BoD’),  
Mission to Seafarers Canada

**Location:** Canada. Remote Work

**Salary:** \$25,000 per year based on a 20 hour/week

## **Role Purpose**

Working closely with the Chair and the BoD, the Regional Director has overall responsibility for the leadership and guidance of the local Missions to Seafarers in Canada and the Associate Member Missions in the USA.

The key focus areas of the role are to:

- Provide leadership and guidance, spiritual and administrative, to the local Missions
- Advance the Mission’s strategic direction
- Ensure continued alignment with core Christian and charitable purposes
- Sustain unity and coherence across the local Missions
- Lead communications on the Mission’s purpose and strategy
- Maintain and develop relationships with key external partners and stakeholders
- Support leaders, chaplains and other key personnel in the local Missions
- Contribute “thought leadership” within the maritime industry, especially in regard to crew welfare

## **Reporting Structure:**

The Regional Director will be accountable to the BoD, represented by the Chair.

There are no direct reports to the Regional Director.

The Regional Director will participate in meetings of the global Regional Directors and IHQ as scheduled from time to time.

### **Job Requirements**

- Build and maintain good relationships between MTSC leadership and Local Stations.
- Facilitate the establishment of new Local Stations in any port that does not have a ministry to seafarers, working with both our Liaison Bishop as well as the local Diocesan Bishop.
- Offer professional development activities that will improve a Local Station's ability to meet seafarers' needs and coordinate global MTS and Canadian seafarer's ministry efforts.
- Build and improve partnerships with other agencies and organizations for the sake of strengthening and extending our vision to promote the spiritual, moral, and physical wellbeing of seafarers and their families worldwide.
- Intentionally tell and share our stories so that awareness is developed of the issues and concerns of seafarers and of how the Mission to Seafarers responds to the needs of seafarers. Initiate national communications plan.
- Raise funding necessary to support the vision and ministries of MTSC.

### **Personal Attributes**

#### *Knowledge and Skills*

- Strong and demonstrable Christian commitment with "good standing" church allegiance, preferably within the Anglican Church or a church "in communion" with the Anglican church (ordained candidates must provide proof of ordination and have been in orders for at least three years)
- Ability to balance MtS's complexity, including its theological and faith diversities, with the full breadth of its stakeholders and partners, religious and secular
- Strong leadership skills with the ability to motivate and empower others to achieve MtSC's strategy and operational objectives within the region
- Track record of building constructive and effective partnerships (internally and externally)
- Track record of fundraising success
- Adaptable and experienced with managing and dealing with change
- An ability to take a broad-based view of issues and events and an understanding of their longer-term impact or wider implications
- Excellent interpersonal skills, including verbal, written and listening skills
- Able to establish rapport and credibility and to deal confidently and competently with a range of audiences, including industry leaders and the media
- Excellent written and spoken English

- Strong working knowledge of corporate finance and fiscal responsibilities
- Knowledge of the shipping industry an asset
- Experience of using various social media platforms with ability to upload posts to promote the Mission
- Proficiency in computer use particularly with Microsoft Office products

#### *Personal Qualities*

- Passion and enthusiasm for the work and purpose of MtS
- A high-performance individual with a strong work ethic and a personal commitment to excellence
- Strong and proven leadership skills with the ability to guide, motivate and empower others to achieve MtSC's strategic and operational objectives
- Demonstrates gravitas and the ability to generate trust and respect, developing productive working relationships
- Comfortable with a holistic and inclusive approach to mission with a strong commitment to taking an ecumenical and multi-faith approach
- A team player with a collaborative and inclusive approach who shares ideas and is receptive to those of others
- A highly motivated self-starter, comfortable working under own initiative and unsupervised, whilst exercising good judgement
- Takes ownership for learning including ensuring a knowledge of the shipping industry, its trends and challenges.
- Demonstrates sound judgement, sensitivity and political awareness
- Able to effectively manage multiple priorities and to work to deadlines
- Demonstrates personal integrity, acting at all times in the best interests of MtS
- Willingness and ability to travel

#### **Education and Experience**

- Completion of Degree or Diploma in a relevant field or combination of education and applicable experience.
- Experience within a not-for-profit sector would be beneficial.
- Ordination within the Anglican Church or a church "in communion" would be an asset.

#### **Special Working Conditions**

- Visiting ships will be a part of the role on occasion. You will be required to climb gangways with as many as 80 x 60-degree steps leading to the deck on board ships and then perhaps a further three floors to get to the bridge. It is a requirement of the role to undertake ship visits.

#### **General Requirements**

- Criminal Record Check/Vulnerable Sector Check will be conducted on the successful candidate.

- This job description should be treated as a guide to the duties that the post holder is expected to perform. As a term of employment the post holder can be required to undertake such duties as are commensurate with his or her position.
- The job description may be amended to meet changing requirements at any time after discussion with the post holder.
- The Mission to Seafarers operates an Equal Opportunities and Inclusion Policy. The post holder will be expected to comply fully with this Policy in carrying out their duties.
- All employees are required to be aware of their responsibilities towards Health and Safety and must adhere to the Health and Safety policies and regulations.

## Terms of Appointment

<b>Location</b>	Remote
<b>Hours of Work</b>	This is a part-time role. 20 hours per week average, worked flexibly.
<b>Travel</b>	The role will require some travel in Canada as well as occasional evening and weekend work. Reasonable time off in lieu will be granted.
<b>Salary</b>	Salary is \$25,000 CAD per annum

## How to Apply

To apply for this position, please submit your current CV, along with a letter explaining why you are a viable candidate for the role, to [chair@missiontoseafarershalifax.ca](mailto:chair@missiontoseafarershalifax.ca)

If you have any questions or wish to discuss the role or the process further, please email [chair@missiontoseafarershalifax.ca](mailto:chair@missiontoseafarershalifax.ca) to arrange a discussion.

The closing date for applications is **April 30, 2024**. Late applications will not be shortlisted. All applications will be acknowledged and treated in the strictest of confidence.